

CHILDREN'S FAMILY CENTER

APPLICATION FOR VACATION CREDIT

Child's Name _____ Class _____

Date(s) Requested _____

Parent's Signature _____ Date _____

Approved _____ Denied _____ Reason _____

Director's Signature _____ Date _____

Vacation Policy (From Parent Handbook)

Children who have been enrolled for three consecutive months are entitled to one week of flexible vacation days. To receive the flexible days, parents must notify the office, in writing, two weeks in advance of the proposed days. These days may be used in total or throughout the year.